

## **Privacy statement**

Yeald is responsible for processing personal and other data in accordance with the current legislation. This privacy statement sets out the relevant grounds.

### **Applicability**

This privacy statement applies to the processing of personal information (hereafter: personal data) provided by customers and other contacts, as well as data obtained from visits to and the use of Yeald's websites.

### **Processing personal data**

Yeald handles personal data with confidentiality and care. We will process your data because you use our website or because you have registered as a customer or contact. We process personal data for the following purposes:

- to create and use our customer data base;
- to comply with legal obligations;
- to handle disputes, queries and complaints;
- to optimise the functioning of our website.

Yeald collects data such as name and company name, address, telephone number, email address, date of birth and bank details, data on transactions and data relevant to our business relationship.

In addition to the personal data you provide to Yeald, we can collect, record and process data on your use of our websites. This concerns data such as an IP address.

### **Cookies and similar techniques**

Yeald will only use analytical cookies that do not breach your privacy. The cookies we use are necessary for the technical functioning of the website and to improve its ease of use. Cookies ensure that the website works properly and they remember information like your preferences. They also help us optimise our website. You can deactivate cookies by setting your internet browser in such a way that it no longer saves cookies. You can also delete all information that has been previously stored via your browser's settings.

### **Sharing personal data with third parties**

Yeald only shares data with third parties, and will do so only when this is necessary for the performance of our agreement with you or to comply with a legal obligation.

### **Your rights**

We use your personal data to enable us to help you as well as possible and/or to inform you about our activities by email or telephone. You can always obtain access to your personal data processed by Yeald and rectify this data or have it erased if you wish (unless we must store the personal data for legal purposes). You also have the right to withdraw your permission for personal data processing or to object to the processing of your personal data by Yeald and you have the right to data portability. This means you can ask us to forward the personal data we have about you to you or to another organisation, as specified by you, in a computer file. You can send a request for access to or the correction, removal or transfer of your personal data or notify us of your withdrawal of permission or objection to the processing of your personal data to [info@yeald.nl](mailto:info@yeald.nl).

Yeald would also like to make you aware that you can submit a complaint to the national supervisory authority, the Dutch Data Protection Authority.

### **Retention periods**

Yeald will not store your personal data any longer than is necessary for the purposes for which your data is collected. As the projects or customer relationships cover long periods of time, personal data is normally stored for a long period of time.

**Security**

Yeald takes the protection of your data seriously and takes appropriate measures to combat its improper use, loss, unauthorised access, undesired publication and non-permitted amendment. If you have the impression that your data is insufficiently secure or if there are any indications of its inappropriate use, please contact our office.

**Amendments to our privacy statement**

Yeald reserves the right to make amendments to this privacy statement. The most recent version can always be found on our website [www.yeald.nl](http://www.yeald.nl).

**Contact data:**

If you have any questions or comments about Yeald's privacy statement, please contact Yeald, PO Box 146, 2670 AC Naaldwijk, telephone: +31 174 75 25 00 or at [info@yeald.nl](mailto:info@yeald.nl).